

# PROGRAM POLICY - CRISIS SERVICES

## 1 Admission

- 1.1 Individuals admitted to OPTIONS Crisis Services must meet the general admission criteria (Policy #200.1.6-General Admission) and be able to benefit from the services offered.
- 1.2 Admission, treatment, or discharge of persons will not be made on the basis of race, color, creed, gender, marital status, sexual orientation, age, religion, ancestry or national origin.
- 1.3 Candidates will present proof of a negative tuberculin skin test, completed within a year.
- 1.4 Persons must meet Department of Social Services, Community Care Licensing criteria for Adult Residential Facilities.

## 2 Admission Criteria

- 2.1 Both the general admission criteria and the following must be met.
  - 2.1.1 All candidates must be eighteen years of age or older.
  - 2.1.2 All candidates must be ambulatory.
  - 2.1.3 All candidates must be approved by an admission consideration team.
  - 2.1.4 All candidates must have a complete medical physical exam completed no more than one year prior to admission or no later than one week after admission.

## 3 Application Procedure

- 3.1 Refer to Administrative Policy No. 200.1.6-General Admission

## 4 Pre-admission Screening Evaluation

- 4.1 Refer to Administrative Policy No. 200.1.6-General Admission

## 5 Admission Procedure

- 5.1 The Interdisciplinary Team (ID) will meet to identify the treatment requirements of the person served. Arrangements will be made for the following:
  - 5.1.1 A behavioral assessment to be completed within 15 days of admission
  - 5.1.2 Development of an initial Individual Service Plan (ISP) within 3 days of admission
  - 5.1.3 A clinical team IDT meeting will be held within the first two weeks of

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admission

POLICY DATE: September 2002  
REVISED: April 2004  
January 2008  
May 2012  
August 2014  
September 2016  
REVIEWED: October 2017  
October 2018  
November 2019  
November 2020  
January 2022  
REVISED: May 2023