

Emergency Planning Policy

- 1 When there is an identified emergency or disaster in the community, staff will implement the *Emergency Provision Plan*.
- 2 If staff must evacuate the home during an emergency, they will transport all available emergency food and water. The emergency food and water is stored in an easily accessible area at each OPTIONS site.
 - 2.1 The emergency food and water supply will be sufficient to ensure subsistence for three days for all persons served and staff at each facility.
 - 2.2 All emergency food and water will be in transportable containers.
 - 2.3 The rotation of the emergency food and water supply will be tracked to ensure fresh supplies are available.
 - 2.4 The emergency food and water will not require refrigeration at any time. The emergency supplies will be stored in travel containers and placed out of direct sunlight or covered as needed.

Adopted: January 2018
Reviewed: October 2018
Reviewed: November 2019
Reviewed: February 2021
Revised: May 2023

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